



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Sheldon Road Methodist Church - The Beacon Project		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Northern Locality, Chippenham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Sheldon Road Methodist Church Hall has been completely rebuilt and we are now seeking funding to furnish and equip the community café and kitchen.
Where will your project take place?	Sheldon Road Methodist Church, Chippenham
When will your project take place?	Set up between December 2010 and January 2011
How many people will benefit from your project?	The whole local community
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	P15: 3.2, P27: 7.4, P30: 8.4 & 8.5 P15, P27 & P30

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

To improve facilities within the community to engage all generations. To assist the community offering debt counselling, teenage youth activities, toddler groups, parish nursing and a community cafe where people can meet. This project has the support of Judy Rooke.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

We conducted a survey in the local community and from this feedback it was clear that local people needed rooms they could hire at a reasonable rate, together with a community focal point where people can meet with friends and where community meetings can be held. Facilities for young people and a place where new community 'clubs' to suit all ages could be established. We wish to establish a community café that will be open to all including a quiet space for young people to do homework etc.

Any other information about your project.

We have already received an Area Grant for the building project. The building will be completed by the end of November and we want to get it up and open as soon as possible. As this community facility is completely new to the church we do not have the equipment or furniture to actually put into the community areas. We are looking at raising funds for comfortable seating areas in the café and counselling, furniture for the café, display boards for groups to put up information about themselves and crockery for the new café.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The cafe is expected to be self-funding and the community areas will be available to rent for a minimal charge to cover the costs of maintenance and ongoing upkeep.

If you were not awarded the full amount requested, what would be the impact on your project?

Fundraising would continue and we would continue to seek funding of other grant sources, although there will be a delay in being to offer the community the full facilities of the cafe.

How will you know whether your project has made a difference in the community?

Future surveys and local take-up rates

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

For just this part of the project, not the building: Church members, The Gibbs Charitable Trust, Urban Church Fund, Foyle Foundation, Have a Heart. This is still ongoing, replies still to be received

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Hydroboil	£1,474	Own fundraising/reserves	C	£2,540
Dishwasher	£1,440			£
Cooker	£1,699	Parish/town council		£
Refridgerator	£399			£
Crockery for 200	£964	Trusts/foundations	P	£2,500
Community Notice Boards	£230			£
Reception counter for cafe	£3,084	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£9,290	Total Project Income		£5,040
Total project income B		£5,040		
Total project expenditure A		£9,290		
Project shortfall A – B		£4,250		
Award sought from Wiltshire Council Area Board		£4,250		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		LLoydstsb		
Please give the title name of the organisations' bank account e.g. current		Sheldon Road Methodist Church		

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

It is our intention to be very inclusive. This is why we have improved disabled facilities. We employ a youth worker and employ a debt counsellor. We will offer our facilities to the community at minimal cost.

b) How does your project work to promote inclusion, participation and good community relations?

A place for the community to meet/use at reasonable cost. The café can be a focal point for meeting. We intend to have a lunch club for over 50's, facilities for youth, toddler groups. Something for all ages.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team